

TUESDAY, MAY 19, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, May 19, 2026, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. Marc Rogols, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from May 12, 2026, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 19, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$435,395.28 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Bills Approved and
Corrected for Payment for 5/5/2026:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been corrected and found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 5, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount from \$529,515.46 to \$528,032.86 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Bills Approved and

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Corrected for Payment for 5/12/2026:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been corrected and found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 12, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount from \$453,278.42 to \$452,784.92 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Then and Now Certification Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 19, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$9,759.75 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Cash Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for CASH FUND TRANSFER:

**\$25,000.00 – 1001.103.41.570100 – General Fund – Commissioner
TO
2046.520.21.490000 – Dog & Kennel Transfers In - Commissioner**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

**In the Matter of
Supplemental Appropriation Approved:**

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Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for SUPPLEMENTAL APPROPRIATION:

\$1,650.00 – 1001.100.30.540601 – General Liability – Commissioner

\$100,000.00 – 4001.100.40.553030 – Unplanned Capital Improvement - Commissioner

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: June 9th Agenda
 - Scioto Township Rezoning Application – AG to R1
- Outstanding Plats:
 - Park 762
- Lot Splits:
 - Approved 2 lot splits in the last week, 8 open applications currently.
- CDBG
 - Circleville CI Pay Application #2 - \$128,698
 - Williamsport Neighborhood Revitalization Pay App - \$180,956
 - Change Order Breck's Paving NGG Williamsport - \$12,363.78

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals
 - None
- This Week
 - VEOCI Training – 5/18
 - CERT Training with Columbia Gas – 5/28
 - NWS & CDC Heat Safety Week Webinar – 5/28
 - COTS Central Region Exercise – 5/19
 - SE Sector Meeting in Athens (Ed) – 5/19
 - SERC Coffee Talk – 5/20
 - She Means Business – 5/20
 - Fire Chiefs Meeting – 5/20
 - G-191 ICS/EOC Interface Course – 5/21
 - Rickenbacker Tabletop Exercise – 5/21
 - CPR Instructor Course (Tiff) – 5/22
- Next Week
 - Pickaway County Healthcare Coalition – 5/27
 - OEMA Field Operations Liaison Retirement – 5/27
 - Police Chiefs Meeting – 5/28
 - Extreme Weather Workgroup – 5/28
 - Circleville School Exercise After Action Meeting – 5/29
- Programs
 - EMA Operations
 - Supporting Viking & Deer Creek Dam Days 5Ks
 - Waiting to hear from Von for Fair Safety meeting / resources / needs
 - Hosting G-191 ICS/EOC Interface course at Scioto Township Fire 5/21

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- Participating in the Rickenbacker Airport Emergency & Security Plan Tabletop Exercise (Ed)
- Continue to develop VEOCI platform
- FEMA Review Counsel Report (see attached)911 Coordinator
- LEPC
 - No new information
- Radio Programming
 - Josh Sharrett started with us Monday
 - Spencer continues to work on encryption
 - Working with MARCS & B&C on link layer
 - Working with Circleville on OCU's new (donated) radios and programming
 - Cleaning out old radio files and going through older paperwork
- Drone Program
 - No new information
- CERT
 - Columbia Gas training Monday, 5/18/2026
 - CERT Team has experienced some attrition
 - Planning annual CERT Team training

In the Matter of
Report Provided by Angela Karr:

The following is a summary of the report provided by Angela Karr, Deputy County Administrator:

- There were One (1) BWC claims (2026 = 4) and No (0) unemployment claims filed for the week (2026 = 1).
- Gov Deals –
 - PCSO provided information to post the two old Harley Davidson Motorcycles for sale. No Update
 - Waiting on information on old covert cars being sold. Donation to Airport to replace van.
- Personnel –
 - Seven (7) new hire packets have been handed out this week, with a total of 37 in 2026.
- Job openings –
 - P/T Custodian – Posted
 - F/T Custodian – Posted
 - Maintenance Worker – Posted
- Building Department – No update
- Health Insurance –
 - Blood Drive was last Thursday, May 14th, 41 donors registered, 37 able to donate, and 34 units collected with a goal of 30 units.
- Miscellaneous –
 - Letter to Scott Clifton regarding parking lot repairs behind the Annex mailed. BOE called with additional complaints about parking lot and sent email with concerns.
 - Pickaway County Employment Application posted to website and distributed
 - BMV Deputy Register Lease Agreement for July 1, 2026, through June 2031 - Sign

In the Matter of
Executive Session:

At 8:45a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Marc Rogols, County Administrator, Angela Karr, Deputy County Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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❖ Mrs. Stewart left session and 8:45 a.m.

At 8:56 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

No Action taken

In the Matter of
Ohio Department of Youth Services
Subsidy Grant, Juvenile Court Funding
Application Update:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to execute the Ohio Department of Youth Services Subsidy Grant Juvenile Court Funding Application Update.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
State of Ohio Community Development
Request for Payment for PY 2024 CDBG Critical Infrastructure – City of Circleville
Utility Improvements for Walnut Street App No. 2:

Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the fund request for PY 2024 CDBG Critical Infrastructure – City of Circleville Utility Improvements for Walnut Street Application No. 2, in the amount of \$128,698.92.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Community Development Block Grant
Village of Williamsport Neighborhood
Revitalization Project Contract B
Change Order No.1:

Tim McGinnis presented a change order for the Community Development Block Grant, Village of Williamsport Neighborhood Revitalization Project Contract B Change Order No. 1. The request is to increase the contract amount \$12,363.78. Request for 131LF Straight Curbing at \$94.38/lf. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the change order #1 for the Community Development Block Grant, Village of Williamsport Neighborhood Revitalization Project Contract B.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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In the Matter of
State of Ohio Community Development
Request for Payment for Village of Williamsport
Neighborhood Revitalization Project Contract “B”
SW, Park Street Pay App:

Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to execute the fund request for Village of Williamsport Neighborhood Revitalization Project Contract “B” SW, Park Street Pay App, in the amount of \$180,956.13.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Circleville Turf Care LLC Proposal
For Weed Control at the Pickaway County Airport:

Mr. Rogols presented a quote for spring weed control from Circleville Turf Care, LLC. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve authorizing County Administrator Marc Rogols to sign the quote for \$475.00 for weed control every 4 to 6 weeks at the Pickaway County Airport.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Circleville Turf Care LLC Proposal
For Weed Control at the Pickaway County Sheriff’s Office:

Mr. Rogols presented a quote for spring weed control from Circleville Turf Care, LLC. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize County Administrator Marc Rogols to sign the quote for \$400.00 for weed control every 4 to 6 weeks at the Pickaway County Sheriff’s Office.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Clerk

In the Matter of
Park 762 Plat Approval
In Harrison Township:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Park 762 Plat on SR 762, and Bulen – Pierce Road, Harrison Township. The plat consists of three individual lots ranging from 84.303 to 100.566 acres.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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In the Matter of
Bureau of Motor Vehicles
Rental Lease Agreement:

In reference to renewing the rental lease agreement with John Kougendakis, Bureau of Motor Vehicles Deputy Register, for space at the Pickaway County Annex, 141 W. Main Street, Suite 200. The Commissioners signed the 5-year rental lease agreement with John H. Kougendakis, DBA Bureau of Motor Vehicles, commencing June 28, 2026, and concluding June 28, 2031, that was approved on May 12, 2026.

In the Matter of
Report Provided by Chief Brown:

The following is a summary of the report provided by Chief Brown, Pickaway County Sheriff.

- Gabe Carpenter spoke with Monroe Township regarding Marine Patrol. They are going to give \$5,500.00 to start going out on holiday weekends to have a presence.
- Sheriff Hafey is at a political function with the BSSA.
- Made a conditional offer to a potential correctional officer yesterday.
- A Deputy had come out of jail to go to patrol, he started yesterday 5/18/26.
- Cooling system project is done and working well.
- Last week we started putting the motorcycles out some more. We are going to Villages, and Townships where we have been getting some complaints.
- Last Friday worked with OSP, and Circleville Police Department on a checkpoint.

In the Matter of
BID Opening for the
Memorial Hall Window Project Phase IV:

BID Opening for the Memorial Hall Window Replacement Project was held May 19, 2026, at 10:30 a.m. Chris Widener, WDC Group, was in attendance.

The following bids were received and read aloud:

Masonry Repair Base Bid

- Stockmeister Enterprises, Inc. \$ 12,688.00

Windows Base Bid

- Stockmeister Enterprises, Inc. \$520,731.00

Total Base Bid \$533,419.00

The bids were turned over to Mr. Widener for his review and contract award recommendation.

In the Matter of
Spencer Bennett, Scioto Twp Fire
CAD Update:

Mr. Bennett was here to speak with the Commissioners about the CAD update. He stated that they had some hiccups with IDNetwork in getting the run cards back, but after 6 – 8 weeks finally those have gone through. Everything now seems to be on track. Hope to see testing start in the next 2 - 3 weeks. The end of June is what he has heard to go for testing or possibly go live. There will be two weeks of training and

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need to get iPads ready. They would like to see a preview of the program beforehand to see if there are any problems before going live. Mr. Bennett said that the next tackle is to be working on the paging group. They would like to get a notification when a major incident is happening in their area to be aware.

In the Matter of
Auditor's Monthly Update
For the Month of April:

Brad Washburn, County Auditor, met with the Commissioners to provide a report for the month of April 2026. April began at \$24,516,283.74, with \$5,826,335.80 in revenue, \$2,576,436.96 in expenses, and ended with a cash balance of \$27,766,182.58. Mr. Washburn also included a Graph Report that included Transfer Fees, Conveyance Fees for Transfers, Mobile Home Transfer Fees, and Mobile Home Conveyance Fees.

In the Matter of
Land Use Plan with
Jamie Greene:

Jamie Greene with Planning Next Group, met with the Commissioners today wanting to focus on the Land Use Plan or the Grant that was received. He felt that after speaking with the County Administrator a couple weeks ago he felt like it would be good time to check in with the commissioners. He wanted to report on the Ag study that has been active. The committee met last week, and we had a number of farmers. Had almost a 100% of the group. Many of them came directly from the field. Where we are with them right now, we have drafted a set of projects, policies and programs. Have gotten a lot of good feedback. Mr. Greene said what he really wanted to check in about was with the Land Use Study. The grant has some specific objectives for it. They want to be map detailed. He said that there is some great geographic data that we have access to. They want us to be documenting the use, the natural features, what is used as agriculture. Also, where development pressures exist. They want it to be clear that there is not just mapping involved. Public engagement is a critical part. They don't want this to be just technical study; they want the engagement. They are familiar with some concerns at a county level. What they shared with the ag committee a little about what the land use plan is. Wanted to be very clear about what it is not. It is not zoning, not a comprehensive plan, also not rigid. Want to be clear that the Land Use Plan is not an incentive for growth. This is a plan that takes stock of the agricultural, the open spaces, but also tries to identify where growth might be. The first task is to take stock of what already exists and to see if that can be knitted together. The Land Use Plan is intended to be a guide to make good decisions. Particularly useful when might be looking for state support for infrastructure or other grants. Mr. Greene wants to make sure to facilitate this in a way that sets the right things to get the right perspective of what it is and what it isn't for folks. Meant to be a resource for them.

In the Matter of
ODOT, County Engineer,
Younkin Family SR 762 & US 23 Update:

Anthony Turowski, Shane Deer, Larry Brown with ODOT, Chris Mullins, Pickaway County Engineer, and the Younkin Family were in to get an update on SR 762 & US 23. Mr. Turowski stated that the last time they had given a public update was at Teays Valley School last year. He went on to say that the team is designing a plan and refining a design. Once that is completed, they will go out to the property owners affected and make offers to negotiate. Larry Brown is the Real Estate Administrator, and he said they should be getting the plans approved by September of 2027. At that time, they will reach out to property owners. Should expect appraisers to reach out in October or November 2027. Mr. Shane Deer, the Planning Engineer, wanted to give a brief update that Erin Osborne will be taking on this project and seeing it through. He went on to say that right now they have come to conclusion is US 23 is going up and over SR 762. That is the intent going forward. They are starting to work with properties and trying to secure some properties that have been noted for sale. Mr. Deer states that depending on the funding, looking to begin first quarter of 2028.

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**Airport Improvement
Program Sponsor Certification for
Pickaway County Airport:**

In reference to Airport Improvement Program Sponsor Certification Forms for Pickaway County Airport, Commissioner Jay H. Wippel signed the certification statements for Project Number 3-39-0020-026-2026, and Project Number 3-39-0020-2027-2026. These forms are for the construction to expand Hangar 14 Bay at the Pickaway County Airport.

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by Mark Rogols, County Administrator:

following is a summary of the report provided by Mark Rogols, County Administrator:

- Building Department –
 - Continuing contract updates, residential 10%
 - Meeting with Kelly Thursday or Friday next week
- Health Insurance –
 - Matt Schoeppe (Wilson Partners) continues working on proposal for Life/Disability. Change centering on AFLAC to combine with benefits.
 - Cafeteria and 125 Agreement & Wrap Summary completed.
- Causality Insurance –
 - No Report
- Dog Shelter –
 - Capital Improvements - Car Port Cover and Paving to be completed this week.
- Maintenance –
 - Fairgrounds three backflow valves repaired. Koorsen coordinating projected completion this week.
 - PCSP – Capital Improvements – Gutter replacement, completed; Boiler System Replacement, completed; and Chiller & Cooler Tower, completed.
- Engineer’s Office –
 - Continue working with Chris & Representatives from DRC on the sanitary at PCI Prison. No billing since 2018. Researching the “Jed Tax” administered by Grove City and township created.
 - PCSO Lift Station maintenance has started.
- BWC / Sedgwick –
 - No Report
- Miscellaneous –
 - Palmer Energy Report 5/14/26.
 - Last week requested contract for Municipal Court.
 - Airport Mowing – Revised quote with Justin Jacobs from Just In Time Lawn Care. Review with Airport Authority.
 - Memorial Hall Window Project (Phase 4) – Bid Opening today 5/19/25 at 10:30 a.m.

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending May 16, 2026.

A total of \$460.00 was reported collected as follows: \$90 dog licenses, \$80 owner turn-in euthanized, \$75 adoptions, \$75 redemptions, \$30 microchip fees and \$110 private donations.

Seven (7) stray dogs were processed in; three (3) dogs were adopted.

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With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
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Attest: Brandy Stewart, Clerk